



**New Mexico Lions Operation Kidsight, Inc.  
Save Our Children's Sight Fund  
Brenda Dunn, Program Manager**

**Screening Team Contact: \_\_\_\_\_**

**Screening Day Protocol**

**We will need at least a 6 foot table, an outlet and 2 adult chairs in the area where we will be screenings.**

**We will need to set up our screening equipment in a room that will allow us to control the lighting. As little direct sunlight as possible is best.**

**Please provide lists of each class with the teacher's name and students names.**

**Please make sure the lists contain the child's last name, first name and date of birth in alphabetical order by last name.**

**Have the list marked with an A to the left of the name if the child is absent.**

**Have the teacher/assistant bringing the students into the screening area make sure they are the order they are on the list (alphabetical order by last name) if possible.**

**IMPORTANT: If the student wears glasses make sure they wear them to the screening as we screening, when possible, through the glasses to make sure the prescription on the glasses is current.**

**The above makes for a smooth screening process.**

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